

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
FEBRUARY 6, 2025

12

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session Meeting on the 6<sup>th</sup> of February, 2025 in the Catherine D. Milligan Community room at Fairfield High School.

The meeting was called to order by the President at 6:30 p.m.

25-10     APPOINTMENT OF TREASURER PRO TEM

MOTION – Moved by Mr. Napier to approve the following:

Appoint Mrs. Gundrum as Treasurer Pro Tem since Interim Treasurer is not present at the Board Meeting.

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mrs. Gundrum & Mr. Napier

Nays: None

Motion Carried: 3-0

ROLL CALL – Present: Mr. Begley, Mrs. Gundrum & Mr. Napier

Absent: Mrs. Berding-Miller & Mr. Clark

Also present: Mr. Smith, Mr. Hussel, Mrs. Hauer, Mrs. Aug, Mr. Perry & Mr. Clemmons

Absent: Ms. Lee

PLEDGE OF ALLEGIANCE – Brian Begley

PRESENTATIONS/RESOLUTIONS

A.     State of the District – Billy Smith

Mr. Smith shared a presentation titled, “FCSD in a Flash”, which highlighted some of the many things that have happened in Fairfield since the beginning of the school year. Mr. Smith said the State of the District is strong and the goal is to continue providing the best educational experience for every single student that walks through our doors.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

25-11     RESIGNATIONS/EXTRACURRICULAR RESIGNATION/UNPAID LEAVES OF ABSENCE/EMPLOYMENT/CORRECTION – Mr. Hussel

MOTION – Moved by Mike Napier to approve the following:

A.     Personnel – Professional

1.     Resignations

a.     Shannon Cupp, Crossroads, Assistant Principal  
(effective August 1, 2025; for retirement purposes)

b.     Greg Gaston, Senior High, English  
(effective August 1, 2025; for retirement purposes)

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
FEBRUARY 6, 2025

13

- c. Sonia Newbright, East, Intervention Specialist  
(effective June 1, 2025; for retirement purposes)
- 2. Extracurricular Resignation
  - a. Scott Halsey, Basketball, Boys 7th/8th Grade  
(effective 2024-2025 school year; for personal reasons)
- 3. Unpaid Leaves of Absence
  - a. Olivia Beane, Freshman, Science  
(effective for a .25 of the day on January 30, 2025 through April 16, 2025; for childrearing purposes)
  - b. Leslie Carroll, Central, RN  
(effective for a .5 of the day on October 21, 2024 through January 20, 2025; for childrearing purposes)
  - c. Alexis Trentman, Creekside, 8th grade Math  
(effective January 23, 2025 through March 25, 2025; for childrearing purposes)
  - d. Amanda Vance, Senior High, Math  
(effective February 25, 2025 through April 4, 2025; for childrearing purposes)
- 4. Employment
  - a. Rebecca Lunsford-Staples, West, Reading Center, additional 50% contract  
(recommended for an additional percentage to her continuing contract for the 2025-2026 school year, effective August 6, 2025. This brings her to a 100% continuing contract status)
  - b. Paula Wagner, East, 5th grade ELA, additional 50% contract  
(recommended for an additional percentage to her continuing contract for the 2025-2026 school year, effective August 6, 2025. This brings her to a 100% continuing contract status)
  - c. Credit Flexibility Instructor 2024-2025  
  
Daniel Beck  
  
(The above-named person is recommended for employment as credit flexibility instructors at the rate of \$34.39 per hour for the 2024-2025 school year for up to ten (10) hours per student per class.)
  - d. Extracurriculars 2024-2025  
  
**Senior High**  
Robert Horton, Bowling Coach, Assistant  
Kim Lancaster, Basketball, Assistant Girls  
Shaun Shanklin, Wrestling, Assistant  
Joseph Shellman, Basketball, Assistant Boys 40%  
Joseph Shellman, Basketball, Sophomore, Boys

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
FEBRUARY 6, 2025

14

**Freshman**

John Cline, Basketball, Assistant Boys 80%  
John Cline, Basketball, Boys 20%  
Eunika Hisle, Basketball, Girls  
Jarrod McGuffey, Basketball, Boys 90%  
Joseph Shellman, Basketball, Assistant Boys 10%  
Matt Tyla, Basketball, Assistant Boys 10%  
Matt Tyla, Basketball, Boys 90%

**Middle – Creekside**

Ronald Pearce, Intramural Soccer Coach, 6th Grade

**Middle – Crossroads**

Jacob Rump, Basketball, Girls 7th/8th Grade

e. Home Instructors 2024-2025

Mary Benken  
Tamara Graham  
Rena Stanger

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$34.39 per hour, effective for the 2024-2025 school year.)

f. EL Tutors 2024-2025

Kelly Becker  
Pattie Trebus

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as a designated ESL Tutor at the rate of \$34.39 per hour, effective for the 2024-2025 school year.)

g. Substitute Teacher 2024-2025

Grace Toulouse

(All recommendations are for the 2024-2025 school year at a rate of \$125 per day.)

h. Volunteer Coaching 2024-2025

Scott Halsey

(The above-noted persons are recommended for approval as volunteer coaches for the 2024-2025 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association.

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
FEBRUARY 6, 2025

15

Recommendation is contingent upon submission of all required documents)

5. Corrections

- a. Elizabeth Houchens, Central, 4th grade Science/Social Studies/Writing (correct effective date of retirement to June 1, 2025; previously listed on September 19, 2024 Board agenda effective August 1, 2025; for retirement purposes)
- b. Julie Muething-Sallans, Senior High, EL Teacher (correct effective dates to January 13, 2025 through March 12, 2025; previously listed on the December 12, 2024 Board agenda effective for a .25 day on January 28, 2025 through March 12, 2025; for childrearing purposes)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Gundrum

ROLL CALL – Ayes: Mr. Begley, Mrs. Gundrum & Mr. Napier

Nays: None

Motion Carried: 3-0

25-12

RESIGNATIONS/UNPAID LEAVES OF ABSENCE/EMPLOYMENT/SUPPORT  
SUBSTITUTES/TERMINATION– Mr. Hussel

MOTION – Moved by Mrs. Gundrum to approve the following:

B. Personnel – Support

1. Resignations

- a. Jessica Adams, North, Food Service Assistant (effective the end of the day January 31, 2025; to accept another position within the District)
- b. Nader Azzouzi, North, Educational Assistant (effective the end of the day January 31, 2025; for personal reasons)
- c. China Johnson, North, Educational Support Assistant (effective the end of the day December 20, 2024; for personal reasons)

2. Unpaid Leaves of Absence

- a. Joann Bertsch, Transportation, Bus Driver (effective .75 day December 16, 2024 through January 12, 2025; for personal reasons)
- b. Rebecca Bowen, West, Food Service Assistant (effective January 13, 2025 through February 12, 2025; for personal reasons)
- c. Louann Cruze, Compass, Educational Assistant

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
FEBRUARY 6, 2025

16

(effective January 13, 2025 through April 6, 2025; for personal reasons)

- d. Charity Gialloredo, Creekside, Educational Assistant  
(extension of unpaid leave of absence effective January 15, 2025 through February 7, 2025; for personal reasons)
- e. Anna Wilson, Transportation, Bus Driver  
(effective January 8, 2025 through February 2, 2025; for personal reasons)

3. Employment

- a. Jessica Adams, East, Educational Assistant  
(effective February 3, 2025; for a new position)
- b. Michelle Capal, Creekside, Food Service Assistant  
(effective January 28, 2025; for a replacement position)
- c. Samantha Combs, North, Educational Assistant  
(effective January 13, 2025; for a replacement position)
- d. Erika Gilbert, Compass, Educational Assistant  
(effective February 3, 2025; for a replacement position)

4. Support Substitutes 2024-2025

Sherri Allen – Educational Assistant, Office  
Robyn Anderson - Custodian  
Jon Andorn – Educational Assistant  
Stephanie Armstrong – Food Service, Custodian  
Alida Askill – Educational Assistant  
Bonnie Back – Bus Driver  
Austin Baer – Custodian  
Robin Baker – Food Service  
Jeffery Baldrige – Food Service  
Sharon Baumgartner – Food Service  
Teresa Benjamin – Food Service, Educational Assistant  
Rajip Bhattarai – Custodian  
Helena Borden – Educational Assistant  
Deborah Bostwick – Educational Assistant  
Rebecca Bowen – Food Service  
Lisa Brown – Food Service  
Mary Brown – Food Service  
Barbara Broxterman – Food Service  
Alexandra Burnette – Custodian, Food Service  
Michelle Capal – Food Service, Educational Assistant, Office  
Heather Casey – Educational Assistant  
Mai Chisanga – Office  
Eir Christian – Educational Assistant

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
FEBRUARY 6, 2025

17

Deborah Christophel – Food Service  
Samantha Combs – Educational Assistant  
Nevaeh Conley – Educational Assistant  
Charles Corder – Bus Driver  
Judy Corder – Educational Assistant  
Jonathan Crosby – Food Service  
Megan Cruey – Educational Assistant  
Jessica Davies – Food Service  
Mary Donovan – Custodian  
Kathleen Dorton – Food Service  
Julia Dunn – Educational Assistant  
Stormey Earnhart – Food Service  
Gerald Einsfeld – Bus Driver  
Sue Emmons – Food Service, Educational Assistant, Office  
Lori Enginger – Educational Assistant  
Angela Ervin - Food Service, Educational Assistant  
Louellen Eve – Food Service  
Holly Eveleigh – Educational Assistant  
Terri Farmer – Food Service  
Patricia Frederick – Educational Assistant  
Shannon Froment – Bus Driver, Driver Trainee  
James Frybarger – Custodian  
Brennan Gallo – Educational Assistant  
Autumn Gebhart – Educational Assistant  
Janet Gillen – Office  
Ebony Goens – Educational Assistant  
Joan Gooch - Educational Assistant  
Michael Gorman – Food Service  
Michelle Grooms – Office  
Marilyn Gulley – Food Service and Office  
Shatha Haddad – Educational Assistant  
Martha Hall – Food Service  
Jessica Hamren – Educational Assistant  
Kathy Harper – Office  
Kathi Hassler – Educational Assistant  
Diane Heinrich – Food Service, Educational Assistant, Office  
Robert Heis - Bus Driver, Driver Trainee  
Jennifer Hobbs – Food Service  
William Hoffbauer – Food Service  
Michael Holbrook – Custodian  
Karen Hudson – Educational Assistant, Office  
John Hymer – Custodian  
Jada James – Educational Assistant  
Patricia Jeffries – Educational Assistant  
Amanda Jenson - Bus Driver, Driver Trainee, Educational Assistant  
Johnne Johnson - Bus Driver, Driver Trainee  
Kelly Johnson – Custodian  
Susan Jones - Bus Driver, Driver Trainee

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
FEBRUARY 6, 2025

18

Dawn Joseph – Educational Assistant  
Riley Joseph – Educational Assistant  
Robert Kain - Bus Driver, Driver Trainee, Educational Assistant  
Micki Keith – Food Service  
Katharine Keller – Educational Assistant  
Jessica Kimbrell-Baumann – Educational Assistant  
Larry Kimmel – Food Service  
Kathy Klee – Office  
Karen Kolde – Food Service  
Jessica Laber – Educational Assistant  
Ann Lakes – Food Service  
Richard Lakes – Food Service  
Cora Landeen – Educational Assistant  
Kathleen Lang – Educational Assistant  
Teresa Lee – Educational Assistant, Food Service  
Crystal Leger – Educational Assistant  
Frances Legg – Custodian  
Robert Leimbach - Bus Driver, Driver Trainee  
Denise Leonard – Educational Assistant, Office  
Sandra Link – Educational Assistant  
Pleasant Littles – Educational Assistant  
Marne Long – Educational Assistant  
Leslie Lunsford – Food Service  
Hailey Lusk – Food Service  
Annwar Mahmood – Office  
Larry Marshall - Bus Driver, Driver Trainee, Educational Assistant  
Gina Marvin – Educational Assistant  
Jennifer McNabb – Food Service  
Valan Midell - Bus Driver, Driver Trainee, Educational Assistant  
Charles Minton - Bus Driver, Driver Trainee, Educational Assistant  
Vonda Miracle – Educational Assistant, Office  
Tara Mundt – Educational Assistant  
Elizabeth Nantz – Food Service  
Michelle Nguyen – Educational Assistant, Office  
Angela Osborne – Custodian, Educational Assistant, Office  
Melissa O’Shea - Bus Driver, Driver Trainee, Educational Assistant  
Charles Palmieri - Bus Driver, Custodian  
Aaron Phillips – Custodian  
James Pierce – Bus Driver  
Clara Powell – Food Service  
Christina Price – Food Service, Educational Assistant  
Maria Price – Food Service  
Emily Rhodus – Educational Assistant  
Andrea Ritterbeck – Office  
Charles Ronas – Educational Assistant  
Ashley Rose – Educational Assistant  
Dennis Sauer – Food Service  
Charly Sciutti – Food Service

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
FEBRUARY 6, 2025

19

Victoria Scungio – Educational Assistant  
Faith Sexton – Educational Assistant  
Alexandria Short – Educational Assistant  
Andrea Slaughter – Food Service  
Brandi Smith – Educational Assistant  
Deborah Smith – Food Service  
Emily Smith – Educational Assistant  
Kelli Smith – Food Service  
Nicole Smith – Educational Assistant  
Regina Southard – Food Service, Office  
Alice Spahr – Food Service  
Gary Staggs – Educational Assistant  
Eudena Taylor – Custodian, Food Service  
Britney VanPraag – Bus Driver  
Dawnyell Verbosky - Bus Driver, Driver Trainee, Educational Assistant  
Glenda Volz – Educational Assistant, Office  
Karen Warner - Food Service  
Michael Webb – Custodian  
Mary Weisbrodt – Educational Assistant  
Shanice Wiechman – Educational Assistant  
Margaret Wilkerson – Educational Assistant  
Ashley Williams – Educational Assistant  
Brenda Wilson – Custodian  
Sharon Wilson – Custodian, Food Service, Office  
Donna Wolfe – Office  
Terry Zboril – Educational Assistant, Office  
Andrea Zimmerer – Food Service

(All recommendations are for the 2024-2025 school year at a rate approved by the Board, and contingent upon satisfactory submission of all required documents.)

5. Termination

- a. Meashja Langley, Creekside, Educational Assistant  
(effective the end of the day December 20, 2024)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Napier

ROLL CALL – Ayes: Mr. Begley, Mrs. Gundrum & Mr. Napier

Nays: None

Motion Carried: 3-0

C. Items for Board Discussion

- 1. FCSD Membership in the OHSAA – Billy Smith

Mr. Smith stated this will be brought to the Board for approval at the next meeting.



FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
FEBRUARY 6, 2025

20

2. UpSpring Summer 360 – Matt Crapo

Mr. Crapo said UpSpring Summer 360 is a day camp that will be held at South Elementary, June 6-July 18. The Day Camp is an educational and enrichment based program designed specifically for Fairfield students ages five through twelve and that are experiencing homelessness. The first half of the day is spent working on Math and Reading skills followed by lunch, SEL and STEM activities. UpSpring will pay for transportation to and from school using our bus services, lunches at school and field trips. This is a benefit for students at no cost to the district. UpSpring is staffed by certified teachers and instructional aides at a ratio of 1:10 (adult to student). UpSpring is in their twenty-eighth year of service and is funded through grants, private donations and community partnerships. Mr. Crapo stated this will be on the agenda for Board approval at the February 20<sup>th</sup> meeting.

3. July 2025 Performance Contracts – Jason Hussel

Mr. Hussel stated this will be for two performance contracts - one for Mr. Jay Phillips, Interim Treasurer, and one for Ms. Amy Lee, as consultant to the Treasurer, for July 1, 2025 through July 31, 2025. Mr. Phillips' contract begins August 1, 2025 so during the month of July, Mr. Phillips will be able to shadow Ms. Lee. This will ensure a smooth transition for Mr. Phillips and the Treasurer's Department.

4. 2025 Roofing Projects – Lance Perry

Mr. Perry highlighted 2024-2025 roofing projects for Crossroads Middle School, Maintenance building, North Elementary and West Elementary. This will cost \$1.2 million which is included in the short term and long-term roof plan. Mr. Perry said that Crossroads will be an entire roof restoration while Maintenance is a re-roofing, replacing gutters and down spouting. The remaining budget will be split between North Elementary and West Elementary for repairs in areas that need immediate attention. The goal is to present this for approval at the next Board meeting and work will be scheduled to be completed this summer.

25-13

APPROVAL OF THE MIDDLE SCHOOL AND HIGH SCHOOL PROGRAM OF STUDIES

MOTION – Moved by Mr. Napier to approve the following:

D. Other Item for Board Action

1. Recommend approval of the Middle School and High School Program of Studies.

SECOND – Seconded by Mrs. Gundrum

ROLL CALL – Ayes: Mr. Begley, Mrs. Gundrum & Mr. Napier

Nays: None

Motion Carried: 3-0

COMMITTEE REPORTS

A. Legislative Update – Jerrilynn Gundrum

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
FEBRUARY 6, 2025

21

Mrs. Gundrum said Governor DeWine has put out a proposal for a new budget which includes an increase for K-12 state funding, change funding for colleges and universities, and a proposed child tax credit. On a national level, she heard there is a bill in the U.S. House of Representatives to basically dissolve the U.S. Department of Education. She encouraged those who are interested to research what the Department of Education does and contact your representatives with any thoughts on it.

B. Butler Tech – Brian Begley

Mr. Begley said that since the last meeting, the eleven board members did interviews for a new Superintendent and were able to hire Dr. William Sprankles to begin the 2025-2026 school year.

He also mentioned that Café Lee is open on Wednesdays and Thursdays from 11:00 a.m. to 1:00 p.m. You can go to the Butler Tech Culinary Facebook page to reserve a time or just walk in.

C. Student Achievement – Abby Berding-Miller

Mr. Smith acknowledged Central Teacher, Leigh Terry who is up for an award. She was nominated by Mrs. Gallo, principal at Central Elementary and chosen as one of ten finalists. You can text TERRY to 24454 (CHILI) to vote until February 28<sup>th</sup> and you can vote once daily.

D. Parks and Recreation – Scott Clark

Nothing to report due to Mr. Clark's absence.

E. Planning Commission – Billy Smith

Mr. Smith stated the Planning Commission did not meet so there was no update.

ANNOUNCEMENTS

February 17, 2025 – President's Day – No School

February 20, 2025 – Board Meeting, (Regular Session), 6:30 PM, Fairfield Freshman School, Auditorium

BOARD MEMBER COMMENTS

Mr. Napier – He stated his oldest brother, who was a 1963 FHS graduate, passed away a couple weeks ago. He said his brother was always proud to have graduated at the age of 16.

Mrs. Gundrum – She said she was happy to see some warmer weather!

Mr. Begley – He said he recently spoke to the Financial Literacy classes at the High School. He stated this is a high school requirement and it was an honor and privilege to be able to participate. He commented he had an amazing time.

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
FEBRUARY 6, 2025

22

MOTION – Moved by Mr. Napier to recess to Executive Session at 7:19 p.m. to discuss the following:

The employment of public employees 121.22 (G) (1)  
Court Action R.C.121.22 (G) (3) – Pending or Imminent Litigation

SECOND – Seconded by Mrs. Gundrum

ROLL CALL – Ayes: Mr. Begley, Mrs. Gundrum & Mr. Napier

Nays: None

Motion Carried: 3-0

The Board resumed the meeting at 8:16 p.m.

25-15

ADJOURNMENT

MOTION – Moved by Mr. Begley to adjourn the meeting.

SECOND – Seconded by Mrs. Gundrum

ROLL CALL – Ayes: Mr. Begley, Mrs. Gundrum & Mr. Napier

Nays: None

Motion Carried: 3-0

The meeting was adjourned at 8:17 p.m. by the President, Mr. Begley.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Interim Treasurer